

APOSTILLES AND COURT AUTHENTICATIONS

NOTICE: This is something we received from one of our minister's. He said that it has been verified by the Health Dept. AHW does not attest to it's correctness or current prices.

An Apostille is a certification which authenticates a public document for Hague Convention nations, and a Court Authentication is a certification for non-Hague Convention nations.

One way to think about it is that it is like the form a Notary Public attaches to a photocopy of a document stating that he/she has examined the original and can attest that the copy is authentic. With an Apostille, the Lt. Governor, who is the state's Secretary of State, is acting like the most official Notary Public; he is attesting that the marriage certificate is authentic.

To obtain this certification, order it with the order for a Certified Copy of Marriage Record (on green form OHSM 137). Order one certification for each Copy of Marriage Record.

Write on the top of the green form the country you are from. Obtain two money orders or cashier's checks for the exact amount of fees: (1.a.) for Apostilles, a money order for \$1.00 for each made out to "Lt. Governor's Office," or (1.b.) for Court Authentications, a money order of \$3.00 for each made out to "Chief Clerk, 1st Circuit Court," and (2.) A money order made out to "Hawaii State Department of Health" for the number of Certified Records requested. (Do not send payment in cash or by personal check.)

Enclose a self-addressed, stamped envelope (with U.S. postage to the couple's home address).

Submit the completed request form:

1. By postal mail to: Hawaii State Department of Health
Office of Health Status Monitoring
Vital Records Issuance Section
P.O. Box 3378
Honolulu, HI 96801
2. In-person at: Room 103, 1250 Punchbowl Street, Honolulu
7:45 a.m. to 2:30 p.m., Monday through Friday (except holidays)

In-person payment of fees must be made by cash, money order, or cashier's check. Personal checks will not be accepted.

For more information go to: <http://ltgov.hawaii.gov/the-office/apostilles-and-certifications>